

# WHITTIER AREA COOPERATIVE SPECIAL EDUCATION PROGRAM

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8036 SOUTH OCEAN VIEW AVENUE, WHITTIER, CA 90602

PHONE: (562) 945-6431  
FAX: (562) 945-5855

JANET QUENEAU  
EXECUTIVE DIRECTOR

**Community Advisory Committee**  
**10:00 a.m. on November 9, 2023**  
**8036 Ocean View Avenue**  
**Whittier, CA 90602**

**AGENDA**

**A. Roll Call**

East Whittier  
El Rancho  
Little Lake  
Los Nietos  
South Whittier  
Whittier City  
Whittier Union

**B. Approval of Agenda for November 9, 2023**

Moved:  
Seconded:  
Vote:

**C. Approval of Minutes for September 14, 2023**

Moved:  
Seconded:  
Vote:

**D. Public Input**

Members of the public may address the Community Advisory Board directly concerning items within its jurisdiction on any topic of district or SELPA concern that may or may not be on the agenda for that meeting. Anyone who would like to address the Board during the opportunity for community comments should complete the form provided and submit the form to the Chairperson of the Board. Presentations will be limited to (3) minutes per speaker.

## **E. Budget Review**

- a. Due to rising costs, the 2023-2024 CAC budget has been increased to \$5,500.
- b. Approved expenses thus far for 2023-2024 school year at the maximum amount and actual totals, if available.
  - i. Not to exceed \$800 for interpretation and translation services for CAC sponsored 2023-2024 parent events. Actual cost pending.
  - ii. Not to exceed \$500 for materials/supplies, snacks, and beverages for up to three CAC sponsored parent training held October through December. Actual cost \$20.83.
  - iii. Not to exceed \$481.80 to provide breakfast, lunch, materials, and supplies for the August 9, 2023 DHH Connections: Summer Social and Parent Training. Actual cost \$481.80.

## **F. Discussion Items**

- a. Parent Training
  - i. October 6, 2023 Debrief
  - ii. Upcoming Training - December 6, 2023 (Virtual)
- b. Disability Resource and Transition Fair - March 5, 2024
  - i. Food for attendees/vendors
  - ii. Gifts for vendors/presenters
  - iii. Raffle prizes - Businesses
  - iv. Whittier Union High School District Adult Transition Program - possible proposal
  - v. Presentations
- c. Tentative dates for future Disability Resource and Transition Fair
  - i. October 22, 2024
  - ii. Time and Location
- d. Legislative Sharing Day
  - i. May 1, 2024

## **G. Action Items**

- a. It is recommended that the CAC Board approve, not to exceed, \$3,150 for interpretation and translation services for CAC 2023-2024 sponsored events; previously approved at \$800.

Moved:

Seconded:

Vote:

- b. It is recommended that the CAC Board approve, not to exceed, \$1,172.00 for a food vendor at the Disability Resource and Transition Fair.

Moved:  
Seconded:  
Vote:

- c. It is recommended that the CAC Board approve, not to exceed, \$407.92 for one projector to use for CAC events.

Moved:  
Seconded:  
Vote:

#### **H. Director's Comments**

- a. Legislative Update
- b. Other items

#### **I. Adjournment**

Moved:  
Seconded:  
Vote:

**Next CAC Board Meeting  
January 11, 2024**

Any materials required by law to be made available to the public prior to a meeting of the Board of Trustees of the District can be inspected at the following address during normal business hours: 8036 Ocean View Avenue, Whittier, CA 90602